|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **March 5, 2019**  **1:00pm-2:30pm**  **Meeting Agenda** | | | | **Virtual Meeting:**  Join Zoom Meeting: <https://zoom.us/j/796281896>  Dial +1 669 900 6833 or +1 646 558 8656  Meeting ID: 796 281 896 | | |
| Time | Agenda Item | POC | Meeting Notes | | | Action Item(s) |
| 1:00-1:05pm | Welcome and Introductions | Lauren Smith | Lauren Smith  Anna Cochran  Travis Dorr  Brian Geer  Carlyn Porter  Brad Ferguson  Jenny Schmitz  Bethanie Reynolds  Pat Steinkirchner  Josh Anderson  Traci Harris  Steve Shomo  Kim Flynn  Chad wagner | | |  |
| 1:05-1:10pm | February Meeting Minutes Approval | Bethanie Reynolds | Motion: Pat  Second:  Discussion:  Approval:  Harris, Traci  Bornholdt, Chris  Erpelding, Dana  Montera, Chris (Chair Elect)  Reynolds, Bethanie (Chair) – yes  Josh Anderson  Steinkirchner, Patrick – yes  Flynn, Kimberly  Cochran, Anna – yes  Hargadine, Maryjo  Geer, Brian – yes  Lauridsen, Kelsey – yes  Steve Hilley  Porter, Carlyn – yes  Kinney, Shanna  Nykamp, Eli  Julie Zangari | | | Not a quorum do this by email |
| 1:10-2:00pm | Standing Updates | | | | | |
| Conference Updates | JoAnne Huie/ Bethanie Reynolds | Limited hotel space the day before; need to coordinate with JoAnne if needing a room on May 5th.  Need to decide when the HCC meeting will be during the conference  Check website – info for vendors to sign up  Registration – sign up for registration information | | | Send draft agenda to the group (Lauren) |
| [Budget Updates](file:///C:\Users\Lauren%20Smith\All%20Clear%20Dropbox\Lauren%20Smith\_All%20Clear\Projects\NW%20Colorado%20Healthcare%20Coalition-CO\2017%20-%202019%20Coalition%20Coordinator\2018-2019%20BP%201%20Supplemental\_Budget\Budget%20Tracking\BP1_2.8.19.xlsx) | Lauren Smith | Big thing is that we are on track for expenditures. There is about 10K for coalition travel that can be incorporated into the conference travel budget. | | | All: Please see [link](file:///C:\Users\Lauren%20Smith\All%20Clear%20Dropbox\Lauren%20Smith\_All%20Clear\Projects\NW%20Colorado%20Healthcare%20Coalition-CO\2017%20-%202019%20Coalition%20Coordinator\2018-2019%20BP%201%20Supplemental\_Budget\Budget%20Tracking\BP1_2.8.19.xlsx) for budget track sheet. |
| Deliverables Updates | Lauren Smith | Submitted deliverables Due January 31, 2019   * CPG / Coalition Assessment Tool Update | | |  |
| Response Plan – Draft *Due March 31, 2019*  Lauren and Jenny drafted a document based on CDPHE template. Need to approve the Response Plan. | | | All: Need to review the Response Plan and provide comments to Lauren Smith. |
| Joint Risk Assessment – *Due March 31, 2019*  Lauren and Jenny drafted a document based on CDPHE template. Need to approve the Response Plan. | | | Steering Committee: Need to approve the JRA.  All: Need to review and provide comments to Lauren Smith.  Lauren will send JRA out with the minutes. |
| Coalition Surge Test – *Due May 30, 2019*  Need to confirm how EOC will be handled virtually | | | Lauren: Set up virtual EOC on website or a zoom meeting so everyone can see the screen and call in to participate |
| Healthcare Resource Assessment – *Due June 1, 2019*  The Healthcare Resources Assessment Survey questions developed by CDPHE. The questionnaires have been posted to the NWRHCC [website](https://www.colorado-nwrhcc.org/resource-assessment/) for completion. There is a survey for Ancillary Healthcare, Behavioral Health, Coroners, EMS, EM, Hospitals, and Public Health.  How can this be marketed better? What are the barriers? How can it be incentived? Maybe have a place at the conference to complete these and have a drawing for those who complete.  CDPHE is looking primarily for coalition funding to be accounted for i.e. trying to capture what coalition has funded first and then will move to the next step of capturing region. | | | All: Share website information and have your local ESF8 partners complete their respective survey.  Lauren: Send email to 2017 and 2018 awardees to complete the survey. |
| Communication Drill (#2)  This will be completed during the CST. | | | Lauren: Determine how Mesa county set up their contact button; POC: Greg |
| Psychological First Aid Training  This is a session being offered at the May All Hazards conference. | | |  |
| Access and Function Needs Panel (#2)  This is a session being offered at the May All Hazards conference. | | |  |
| HCC Coordinator Updates | Lauren Smith | CDPHE ask for survey  FOA has come out for Coalitions | | | Lauren will send out again as a reminder and send the FOA |
| State Coordinator Updates | Carolyn Elliot | Not on the line | | |  |
| Coalition Council Updates | Abbie Cobb/ Julie Zangari | Not on the line | | |  |
| 2:00-2:05pm | Round 2 Grant Funding Requests | Bethanie Reynolds/ Lauren Smith | Total Funds Available: $8,194.60  (4) applications submitted; currently being reviewed and scored by county reps.  Will send out funding announcement March 11th  We gather follow-up questions and final review and scoring meeting tomorrow afternoon  Looking at each project and will allocate funds  All should have what they need to score the  Can we change the score? Yes, based on questions and information  Questions about participation – the GD doesn’t line up very well what these requirements should be. Even if county rep didn’t participate, but others did – this could be a part of the assessment to meet “participation” requirement. | | | Lauren: Send out funding announcement on March 11th |
| 2:05-2:20pm | General Announcements | | | | | |
| Anniston, AL Healthcare Coalition Course – Sept 16-19, 2019 | Lauren Smith | **Hospital Leaders (2 participants)** | | | All: If you want to attend the Anniston training please complete this [survey link](https://www.surveymonkey.com/r/6LTFPMG) |
| Julie Zangari, RN | | Bethanie Reynolds, RN |
| **Emergency Medical Services Leaders (2 participants)** | | |
| Chris Montera | |  |
| **Emergency Management Leaders (2 participants)** | | |
| Brian (?) – can’t go, can reach out to the others for attending | |  |
| **Public Health Agency Leaders (2 participants)** | | |
|  | |  |
| **A leader representing any of the coalition’s member organizations (1 participant)** | | |
| Dr. Steven Shomo | | |
| At least one of the above 9 participants must be a nurse or physician | | |
| Coalition Membership and Open Vacancies | Bethanie Reynolds | Josh Anderson – approved as new Hospital Core Member by NWAHEMR Hospital representatives  EMS and Public Health Core Member positions still open; inquiry was sent to current members holding these core positions for guidance in finding replacements for the vacancies.  Any recommendations? Maybe some recruiting at the conference? | | | All: Please submit any EMS and Public Health recommendations to the HCC Coordinator |
| Governance Documents | Bethanie Reynolds/ Chris Montera | C&B have a meeting coming up to finalize the docs. And will send to SC for approval – hoping by the next meeting. | | |  |
| “Join Our Coalition” – Live on Website | Lauren Smith | Please sign your organization up; will be updating the website to show who is currently apart of membership. This will be the basis of all NWRHCC communication. | | | ALL: ["Join Our Coalition"](https://www.surveymonkey.com/r/NWRHCC_Join)  Share this link with your partners and have them register.  Lauren: Update website with current membership information  Lauren: Push sign up at the conference- talk to JoAnne |
| 2:20-2:30pm | Organization Updates | All |  | | |  |
| 2:30pm | Adjourn | Bethanie Reynolds | North park – already matched last year’s totals in EMS runs (Brian)  VVH – josh Anderson FSE evac on June 11. Medsled people out and move to ACF. MOU with local rec center – sending patients to other hospitals. Would be nice to have some hospitals involved in receiving so no one falls through the cracks and practice paper. Kim from Vail health willing to help. GC St Mary’s and Aspen maybe. Grand River maybe.  Kelsey – airport annual TTX every 3 years in activipation of FSE next year. Maybe use as FSE at hospitals. Someitme in May. Comm Hoispital is not being a part of Centura system.  Carlyn - CDPHE is the Epi conf in May – pre-conf TTX on May 8 in COS. Reg info is coming.  Bethanie – MPH – RHC in Grand Lake by memorial day. Taken over mgmt CliffView (asst living facility)  Travis – March 12 HICS webinar for small hospital through CHA. Put info on website and minutes  Supplies from CDPHE are expired but can be used for training / exercises. Large push pallets – email Lauren if you are interested in the supplies. | | |  |
| ***Upcoming Meetings:***  ***In-Person – 1st Tues (August, November, February, May), 10 am-3 pm***  ***Virtual – 1st Tues of the other months, 1-2:30 pm*** | | | | | | |