



Northwest Region
Healthcare Coalition

Quarterly Membership Meeting

July 20th, 2023

Carmen Flores | Steve Hilley
Readiness & Response Coordinators

Olivia Scheele
Clinical Advisor

WELCOME!

Time	Item	Details
11:00 am		Coffee & Conversation
11:15 am	Around the Room Intros	Name, Facility, and Role
11:30 am	Steering Committee Meeting	<ul style="list-style-type: none">• BP5 Budget Approval• BP5 Work Plan Approval
Noon		Lunch
12:30 pm	Regional HCC Roadshow Overview	Route Map
1pm	Next Year of <u>NWRHCC</u>	<ul style="list-style-type: none">• How to apply for grant funds• CEMA Conference opportunity• Integrated Preparedness Planning• Help with plans, exercise design, and more• Website as resource:<ul style="list-style-type: none">◦ Activation requests◦ Meeting notes & resources◦ Upcoming trainings/meetings
1:30pm	<input type="checkbox"/> Membership Report-Outs	Share your... <ul style="list-style-type: none">• Upcoming trainings/exercises• Organization changes• Planning priorities/concerns• Open coalition feedback

Steering Committee Meeting



7/20/23 Steering Committee Meeting Agenda

Around the Room Intros



NAME

FACILITY

ROLE

Agency Report-Outs



Share your...

Upcoming trainings/exercises

Organization changes

Current planning priorities/concerns

Open coalition feedback

Emergency Preparedness & Response Field Team



COLORADO
Department of Public
Health & Environment

10 Region Model

Danielle Aguilar (West):

Rio Blanco (interim), Garfield, Pitkin, and Mesa

Jeff Lundin (North):

Interim for Moffat, Routt, Jackson, and Grand

Kelsey Warkentin (Central):

Interim for Eagle, and Summit



The field managers help local governments to achieve their ESF 8 goals in the following ways:

Work in close communication with the DHSEM Regional Field Managers, DCPHR Regional Field Epidemiologists, and HCC Readiness Response Coordinators to encourage seamless collaboration and reduce communication and planning barriers.

Response: Resource management to include ordering, providing situational awareness and liaison functions.

Planning: Analysis of local hazards, consultation on the preparation of emergency operations plans, and contributing to the Integrated Planning and Preparedness program for the region.



The field managers help local governments to achieve their ESF 8 goals in the following ways:

Training: Development of new training curricula, providing briefings to local elected officials and support of local training activities.

Exercise: Assistance with the design and implementation of local emergency training exercises and maintenance of an exercise reference library.

Grants: Provide technical assistance to PHEP-recipient jurisdictions to ensure compliance with contract and reporting requirements. Provide assistance for grant SOW deliverables and activities.



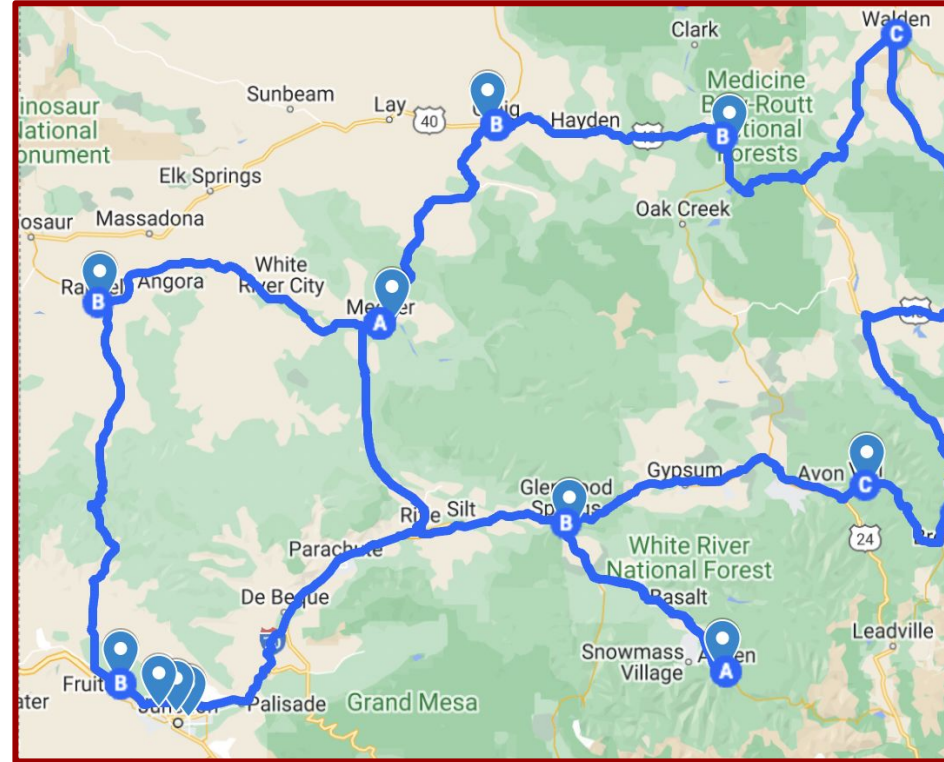
Two horizontal lines, one above and one below the text, each composed of four colored segments: blue, red, green, and orange.

LUNCH

NWRHCC Roadshow

GOALS:

- Meet with membership in each county (EMs, Public Health, Hospitals, EMS/Fire agencies, etc.)
- Get to know you and your needs as a county/community, identify what the HCC can help with
- Better identify local response structures and processes



Monday, September 11	Tuesday, September 12	Wednesday, September 13	Thursday, September 14	Friday, September 15
<p><u>10:30am - 12:30pm</u> Meeker Public Library Rio Blanco partners</p> <p><u>2 - 4pm</u> Memorial Regional Health Moffat County partners</p>	<p><u>8:30 - 10:30am</u> Dusky Grouse Coffee Routt County partners</p> <p><u>3 - 5pm</u> Granby Library Grand County Partners in Granby</p>	<p><u>9 - 11am</u> Summit County Library (Frisco) Summit County partners</p> <p><u>1 - 3pm</u> Gypsum Public Library Eagle County Partners</p>	<p><u>8 - 10am</u> Basalt Regional Library Pitkin County partners</p> <p><u>11am - 1pm</u> Garfield Sheriff's Office Annex in Rifle Garfield County Partners</p>	<p><u>8 - 10am</u> Four Winds Coffee Mesa County Partners (Carmen only)</p>

NWRHCC Roadshow (pt. 2)

Next steps:

- Save the date for your county's time slot on Roadshow
- NWRHCC staff will be reaching out to identify who to coordinate with for meeting space reservations
- You will receive an invitation at a later date with specifics

NWRHCC Roadshow

After the Roadshow...

- Better support for your county from the HCC regarding plans, exercises & response
- You have better understanding of the HCC's purpose and resources
- HCC has identified & engaged new member organizations from each county





**What to Expect from NWRHCC in the new budget period
(July 2023 - June 2024)**



Next Year of NWRHCC



- \$9,000 in grant money available to membership organizations
- Sponsoring 3 members to attend the Colorado Emergency Management Association Conference (February 2024)
- Integrated Preparedness Planning & Plan Management
- Help with plans, exercise design, 1:1 trainings (and more!)
- Website as a resource:
 - Coalition activation request
 - Meeting notes & corresponding resources
 - Upcoming trainings/meetings



NWRHCC Regional Project Grant Opportunities



*All information regarding
NWRHCC Project Funding
can be found in the NWRHCC
Governance Document*

Project Request Procedures



**\$9,000 in grant money
available to membership
organizations**

- All funding applications must be submitted through the NWRHCC website via a SurveyMonkey form. Only project requests submitted through the website will be reviewed.
- Only one request is allowed per agency and requesting agencies must be located within the Northwest Region
- Requests must be related to at least one HPP Capability, Coalition priority areas, or other documented gaps.
- All requests must include an itemized budget of expenditures (including matching funds if available). Use the budget form included in the application packet and attach this budget form to the online application.
- All equipment purchased with an award from the NWRHCC must meet applicable federal and state requirements and comply with the scope of practice allowed under the HPP program guidelines. The NWRHCC retains partial ownership of all equipment purchased through the funding program.
- The NWRHCC will only reimburse costs up to the amount requested. Any expenditures over the approved amount will not be reimbursed.
- For any project not fully funded or for additional costs incurred above the awarded amount, the Requesting Agency may re-apply for additional funds if available. Remaining or unspent funds may be re-allocated at that time.

Project Review and Approval Process



- Once projects requests are submitted, the NWRHCC Steering Committee will review and rank project submissions. Project Scoring Guidelines can be found in the Governance Document.
- Any ties in voting will be broken by the NWRHCC Chair.
- Each project request may be presented (virtually) to the NWRHCC.
- Based on the number of applications and the available funding, the NWRHCC may elect to fully or partially fund any project.
- Final scoring sheets and feedback will be made available to all applicants upon request once all applications have been reviewed and funding decisions made.
- Approved requests will be funded through direct payment from the NWRHCC Fiscal Agent the Requesting Agency. This is typically a reimbursement process from the Fiscal Agent to the requesting agency.
- Once a project is approved, the Requesting Agency will be contacted by email with a Project Approval Package.

Timeline



There will be at least one round of project funding opportunities, with the potential of a second project funding round if there are remaining funds.

Activity:	Due Date:
Application Round 1 opens.	August 1st, 2023
Round 1 Project Funding applications due via website.	September 1st, 2023
NWRHCC scoring and application review.	September 12th, 2023
Final Scoring Decisions / Applicant Presentations (if needed).	September 19th, 2023
Round 1 Funding decisions.	September 30th, 2023
Awardee Status Report #1 due.	December 31st, 2023
Round 2 of Project Funding (if needed).	January 1st, 2024
Round 2 applications due via website.	February 1st, 2024
NWRHCC scoring and application review.	February 13th, 2024
Final Scoring Decisions / Applicant Presentations (if needed)	February 20th, 2024
Round 2 Funding decisions.	February 28th, 2024
Awardee Status Report #2 due.	April 30th, 2024
All final reimbursement documentation due.	June 1st, 2024
Awardee Final Report due.	June 30th, 2024

Requesting Agency Responsibilities



- Submit a signed Contractor Agreement and a current W-9 to the NWRHCC Readiness and Response Coordinator.
- Submit Status Reports by the listed deadlines via the NWRHCC website. The report will include a progress report of tasks and an update on expenditures. Additional instructions will be provided upon project award.
- Keep the NWRHCC Readiness and Response Coordinator up to date with any changes to contact information or delays in the project timeline.
- To request a change to the project, email the NWRHCC Readiness and Response Coordinator.
- Track project-related expenditures. If there are any changes throughout the project and all funds may not be spent, contact the NWRHCC Readiness and Response Coordinator as soon as possible. These funds can be redirected to other NWRHCC grant projects that were not fully awarded or not awarded initially.
- Provide After Action Reports and/or Improvement Plans to the NWRHCC Readiness and Response Coordinator following any HPP funded exercises.
- Provide training feedback/evaluation forms and sign-in sheets to the NWRHCC Readiness and Response Coordinator following any HPP funded trainings and events.

Colorado Emergency Management Association Conference

- Mid-February in Loveland, CO
- Incorporating more healthcare-focused sessions in recent years
- Great networking opportunity

NWRHCC will cover . . .

- Conference Registration
- Mileage
- Hotel
- Food

Integrated Preparedness (Training & Exercise) Planning



Background:

- Regional Integrated Preparedness Plan(s) were previously lead by the Northwest All-Hazards Emergency Management Region (NWAHEMR) group and the Regional Emergency Preparedness & Response Specialists at local public health agencies; **both have been discontinued.**
- HPP and PHEP grants still require participation in the IPP Workshop and contribution to the IPP, EMPG grantees (Emergency Managers) are required to create a county-specific IPP.

[Last year's Integrated Preparedness Plan](#)

Integrated Preparedness (Training & Exercise) Planning



Basics:

The purpose of plan is to:

- Identify (1) trainings & exercises that are already planned and (2) what trainings & exercises are desired/requested by membership
- Document those trainings & exercises in one spot for regional reference
- Schedule trainings that are captured in the integrated preparedness plan

And it is based on:

- Identified threats and hazards
- Previous exercise improvement plans
- Requirements/accreditation standards (grant deliverable, Joint Commission, CMS, etc.)
- Anecdotal (what else do you and/or staff want/need?)

Integrated Preparedness (Training & Exercise) Planning

NWRHCC to take lead on the IPP the upcoming year

- **Workshop at the next Quarterly In-Person Membership Meeting (October)**
- **Will combine existing county IPPs and add additional feedback/data from workshop into one resource**
- **Monthly IPP check-ins to:**
 - Promote upcoming trainings/exercises
 - Ensure accuracy & make changes as needed
 - Identify trainings & exercises that the HCC can plan or facilitate

Help with plans, exercise design, and more



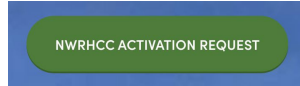
We can . . .

- Review your plans
- Help with exercise design
- Train your new employees on emergency preparedness principles
- Offer clinical advisory services on your plans/procedures/response activities

Northwest Region Healthcare Coalition Website



What you can find on our website:



- Activation Request Button (as seen above) - if you are part of the coalition, you can activate the coalition to request help during (or in anticipation of) a response
- Details on upcoming meetings & trainings throughout the region
- Meeting notes & monthly newsletters
- Other resources (coalition plans, statewide job openings, etc.)

<https://www.colorado-nwrhcc.org/>

& more!



AGENCY REPORT-OUTS



CONTACT US!

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Northwest Region
Healthcare Coalition